

Examining Folders and Metadata Point of View

Creating an Effective
Solution for Sustainable
Information Management

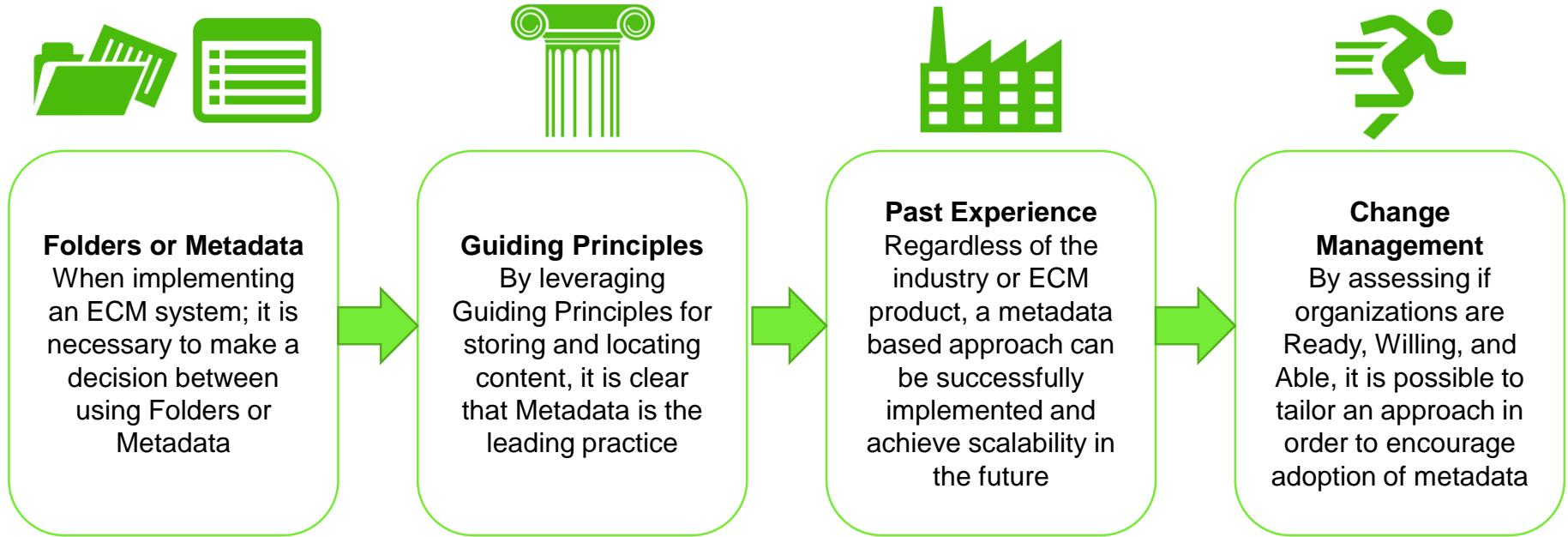
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Executive Summary



Making the choice between Folders and Metadata can be a difficult decision; based on Guiding Principles, a Metadata approach is considered the leading practice



Therefore, metadata approach is the clear option for developing future state Enterprise Content Management solutions

SAMPLE

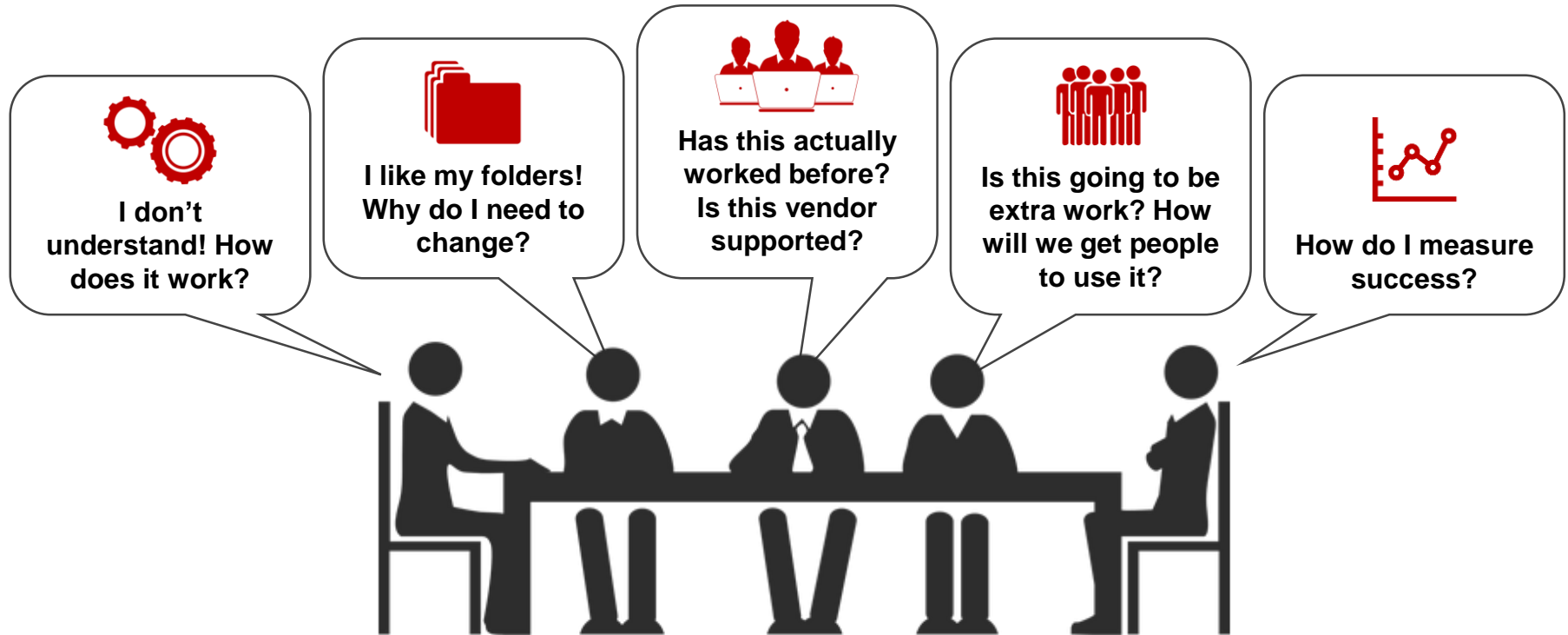
Introduction

Key Issues and Concerns to be Explored

Background – Key Issues and Concerns



Creating an effective metadata system is key to the success of information management; however, specific concerns can arise when moving from a folder approach to a metadata approach



The focus of this POV will be to address each of these concerns and demonstrate how a metadata approach is the leading practice in comparison to a folder structure approach



This is a Sample Presentation

For more information, please purchase the complete presentation